



## CJA CAMP LATE PICKUP POLICY

To ensure the safety and well-being of all campers as well as our hard-working staff, we have established the following late pickup policy:

**Pickup times:** Pickup is from 3:30 until 4:00 p.m. on camp days.

**Late fees:** If the pickup time is surpassed, late fees will be applied. Late fees will be charged as follows:

- First fifteen (15) minutes late: a late fee of \$20 will be charged.
- Fifteen (15) to thirty (30) minutes late: the above \$20 fee will be charged, and an additional \$20 fee will be charged, for a total of a \$40 late fee.
- Thirty (30) to forty-five (45) minutes late: the above \$40 fee will be charged, and an additional \$40 will be charged, for a total of an \$80 late fee.
- Forty-five (45) minutes to one (1) hour late: the above 80\$ fee will be charged, and an additional \$40 will be charged, for a total of a \$120 late fee.
- One (1) hour + late: the above 120\$ fee will be charged, and an additional \$100 will be charged, for a total of a \$220 late fee. At this point, campers will be taken to the municipal office for supervision and parents must pickup their child there.

AMOUNT OF TIME LATE	TIME RANGE EXAMPLE	LATE FEE	LATE FEE CARRIED OVER	TOTAL LATE FEE	PICKUP LOCATION
Within the first fifteen (15) minutes	Pickup is from 3:30 – 4:00 p.m. and you pickup between 4:01 – 4:15 p.m.	\$20	N/A	\$20	CJA Yurts
Fifteen (15) to thirty (30) minutes late	Pickup is from 3:30 – 4:00 p.m. and you pickup between 4:16 – 4:30 p.m.	\$20	\$20	\$40	CJA Yurts
Thirty (30) to forty-five (45) minutes late	Pickup is from 3:30 – 4:00 p.m. and you pickup between 4:31 – 4:45 p.m.	\$40	\$40		CJA Yurts
Forty-five (45) minutes to one (1) hour late	Pickup is from 3:30 – 4:00 p.m. and you pickup between 4:46 – 5:00 p.m.	\$40	\$80	\$120	CJA Yurts
One (1) hour + late	Pickup is from 3:30 – 4:00 p.m. and you pickup after 5:00 p.m.	\$100	\$120	\$220	Municipal Office

This policy has been put in place to ensure fair working conditions for our staff and to reinforce the importance of respecting designated pickup times. Late fees must be paid before your child is able to attend future Clare Recreation Services activities.