

Chief Administrative Officer's Report
By CAO Stéphane Cyr
January 2020, 2019

PROJECT FILES:

Communautés accueillantes :

- The action plan was submitted to IRCC just before the holidays
- The Réseau d'immigration Francophone is the proponent and will assume responsibility for the project.
- Memorandums of understanding will be signed with the Municipality of Clare and la Société acadienne de Clare.
- The Municipality will be responsible for coordinating the communications and awareness building piece of the project (35% of project budget)
- This plan, along with those of the 13 other designated communities across Canada, has been sent for ministerial approval. A response from IRCC is expected before the end of the current fiscal year (March 31, 2020)
- Implementation of 3-year plan expected to commence April 1, 2020

Clare Veterans Centre:

- Project application to ACOA has been withdrawn for now following discussions with agency representatives on December 18, 2019.
- During these discussions, it was recommended that the Municipality look at redesigning the façade of the building to modernize its appearance as well as explore possible LEED certification. It was further mentioned that cash flow in this fiscal year was less of a priority for the Agency at this time.
- The Municipality will explore the possibility of engaging professional design services for the CVC via an amendment to another municipal project seeking ACOA funding, Tourism Public Spaces Development and Improvement.
- In light of this change, Council may wish to wait for the launch of Infrastructure Canada funding programs and explore the larger CVC project in its entirety as originally planned.

Tourism Public Spaces Development and Improvement

- Project has been amended to include architectural services for possible exterior redesign of the Clare Veterans Centre.
- Design elements will focus on modernizing the overall look of the building, increasing the energy efficiency and increasing accessibility.
- Proposed cost of this design work is \$20,000 + HST. If approved by ACOA (as part of larger project), funding split would be 75% / 25%.
- Currently awaiting confirmation of balance of financing prior to official project launch.
- Discussions with ACOA (as recently as today) remain positive.

Havelock Community Centre:

- Funding request submitted to New Horizons for Seniors Program.
- Total project cost is \$50,000. Funding request is for \$25,000 (50%)
- Correspondence dated July 16, 2019 confirms project application has passed preliminary screening.
- Discussions with representatives from New Horizons earlier this week suggest funding decisions to be communicated in early March 2020.
- Municipal tendering process now closed. To be discussed under New Business, item 11.6.

FINANCIAL:

- As of December 31, 2019, the Municipality has recorded \$8,891,289 in revenues versus \$6,940,108 in expenses, for a surplus of \$1,951,181.
- As of December 31, 2019, the Municipality has a balance of \$2,355,373 in its operating fund, \$89,030 in its capital fund and a total reserve balance of \$5,619,506
 - Operating reserve - \$452,558
 - Capital reserve - \$3,429,428
 - Landfill closure reserve - \$327,512
 - Gas tax reserve - \$1,410,008

INTERNAL:

Meetings since December 18, 2019:

- Annual supper with medical students (4) – January 2, 2020
- Police Advisory Board – January 6, 2020
- Conseil santé de Clare – January 9, 2020
- Major Point Road – By-law #34 – January 13, 2020
- Cermaq public consultation (Digby) – January 15, 2020

Upcoming Meetings:

- WREN Energy Planning Workshop – January 23, 2020
- Interview with Jean-Guy Vienneau – CDÉNE Strategic Plan – January 24, 2020
- Cermaq public consultation (Clare) – February 6, 2020