

**Chief Administrative Officer's Report**  
**By CAO Stéphane Cyr**  
**September 18, 2019**

**PROJECT FILES:**

**Gran Fondo**

- 1,005 registrations as of close of day on September 17<sup>th</sup>.
- Of these 1,005, 244 (24%) are from out of Province. In 2018, we saw 210 out of Province
- Of these same 1,005 participants, 452 (45%) are first time participants.
- 140 participants from Clare
- To date, we have 87 participants registered for the Mini-Fondo.
- Weather forecast for the weekend is good. Expecting last minute registrations for both events.
- More travel media attending this year than in previous years

**Clare Veterans Centre:**

- The Municipality is ready to apply to the Rural and Northern Communities Stream of the Invest in Canada Plan once it opens and begins taking applications.
- No word from DMA as to when this might be.
- Prior to the federal election being called, project proposals were sent to Bernadette Jordan (Minister of Rural Economic Development), Colin Fraser (MP West Nova), Leo Glavine (Minister for Communities, Culture and Heritage) and Gordon Wilson (MLA Clare-Digby). No responses thus far.
- With the federal election having now been called, project will likely be delayed until 2020.

**Meteghan River Sewer Extension**

- After much delay, permits have now been received and work is scheduled to commence on Saturday, September 28, 2019
- Installation is subject to weather and tides.
- Estimated completion is October 4, 2019.
- The outfall pipe represents the last remaining element of this project.

**CMA 2024**

- Finalizing the Expression of Interest for the positions of President, Regional VP – Clare, Regional VP – Argyle, and Treasurer. Hope to have this launched prior to month's end, with a closing date of mid to late October.
- Will look at dates in late October / early November to coordinate a joint meeting of Councils (Clare and Argyle) to review application and fill these positions.

### **Church Point Sewer Treatment Plant (SCADA)**

- Awaiting receipt of VHS license and aerals.
- Once received, will schedule installation.
- Estimate completion date – October 2019.

### **Havelock Community Centre:**

- Funding request submitted to New Horizons for Seniors Program.
- Total project cost is \$50,000. Funding request is for \$25,000 (50%)
- Correspondence dated July 16, 2019 confirms project application has passed preliminary screening.
- Funding decision expected in early Winter 2020.

### **Capital Budget Update (Various):**

- Municipal infrastructure investments are progressing well.
  - CHC – renovations are nearing completion, efforts to cost-share on generator unsuccessful thus far.
  - Meteghan Library – renovations nearing completion.
  - Municipal Building, Landfill (roads to wells), Search and Rescue Building, Hilltown Ball Field are all complete.
  - Storage building next to CHC has been tender and will be discussed later this evening.
  - Roof – Meteghan Wastewater Treatment Plant has been tendered. Awaiting bids.
  - Meteghan Sidewalks – Expect to issue a tender for engineering services in October 2019.

### **FINANCIAL:**

- As of August 31, 2019, the Municipality has recorded \$8,373,121 in revenues versus \$4,119,634 in expenses, for a surplus of \$4,253,487.
- As of August 31, 2019, the Municipality has a balance of \$4,352,061 in its operating fund, \$165,689 in its capital fund and a total reserve balance of \$4,999,472
  - Operating reserve - \$450,296
  - Capital reserve - \$3,003,993
  - Landfill closure reserve - \$325,875
  - Gas tax reserve - \$1,219,308

